



INTERNATIONAL TWELVE METRE ASSOCIATION

BY-LAWS and REGULATIONS of the International Twelve Metre Class

Ratified and Adopted at the Annual General Meeting
11 November 2000

Conformed to ISAF Regulations effective 1 January 2003

Amendments approved September 18, 2006

Amendments approved July 2, 2008

Updated April 1, 2010

Updated October 1, 2010

Updated November 11, 2011

Article 1 Name, Class & Insignia

- 1.1 The name of the organization shall be the International Twelve Metre Association (“Association”). The Association shall represent yachts of the International Twelve Metre Class (hereinafter referred to as the “Class”).
- 1.2 The Association shall be registered as a not for profit company registered in the State of Rhode Island.
- 1.3 The Class Insignia.
 - 1.3.1 The Class Insignia is 12 for the International 12 Metre yacht and is to be registered worldwide by the Association for the exclusive use of the Association and its members and others authorized by the Association. The registered font for Class Insignia is “Microsoft sans serif”. 12 Metre or Twelve Metre are the only acceptable written forms of 12.
 - 1.3.2 The Class Insignia shall always be used in good taste including by example but not limited to, the mainsail or other parts of the yacht, crew clothing, letterhead or literature.

Article 2 Mission & Purposes

The mission and purposes of the Association are:

- 2.1 To act as the competent international class organization for the Class.
- 2.2 To cooperate with ISAF and its Member National Authorities in promoting and preserving interest in the Class and participation therein.

- 2.3 To supervise the activities of the Class and the International Twelve Metre Class Rule (“Class Rule”); to authorize the issue of Certificates of Measurement (“CERTIFICATE”) under the Class Rule; to enforce the Class Rule; and to propose and adopt any necessary amendments thereto.
- 2.4 To encourage every Owner of an International 12 Metre yacht to preserve, restore, rebuild, or otherwise maintain the yacht as a 12 Metre yacht.
- 2.5 To encourage the construction of new yachts under the Class Rule.
- 2.6 To encourage racing in the Class and to appoint the Organizing Authorities for regattas for the Class including World, Continental, and Regional Championships.

Article 3 Membership

- 3.1 Every 12 Metre as defined in Article 7 shall be eligible to become a member of the Association.
- 3.2 There shall be three (3) categories of membership, subject to payment of all membership or other fees due to the Association.
 - 3.2.1 **Regular Member:** A 12 Metre that holds a valid Certificate of Measurement , has paid the current annual dues and has paid the current Certificate of Measurement Fee.
 - 3.2.2 **Associate Member:** A 12 Metre that otherwise qualifies as a 12 Metre but does not hold a valid Certificate of Measurement and has paid the current annual dues.
 - 3.2.3 **Subscriber:** An individual or corporation interested in the Class may apply for this status subject to approval by the OFFICERS.
- 3.3 A yacht that ceases to hold a Certificate may maintain the status of Regular Member for a period of six (6) months following the date on which the Certificate expires.
- 3.4 The representative of every Regular or Associate Member, and Subscribers of the Association shall provide a current mailing address, email address, telephone number and fax number to the Secretary. The representative shall recognize that email is the primary means of communication followed by fax and surface mail.

Article 4 Voting

- 4.1 The representative of each Regular Member shall be entitled to attend, propose motions and vote thereon, in person, by phone or by proxy, at any General Meeting of the Association. The owner(s) of each Regular Member shall have one vote, that is one vote per yacht. If there are multiple owners of a yacht a single representative will be designated by the owners. The remaining owners will have all the rights of a Subscriber.

- 4.2 Associate Members and Subscribers shall be entitled to attend all Association functions, but shall not propose or second a motion or vote.
- 4.3 A Regular Member may be represented by means of a proxy at any General Meeting. The proxy may be given, in writing, only to another Regular Member or an OFFICER of the Association. For these purposes, a proxy by email or fax shall be considered "in writing" if it is submitted to the Secretary. An OFFICER of the Association holding a proxy is entitled to the full rights of a Regular Member when acting for that proxy.
- 4.4 All matters shall be decided by a majority vote of those Regular Members present, unless otherwise noted (see 5.10, 8.4, 10.1 & 11.3), at a meeting or by Proxy, or when requested by email or fax, except as provided in Article 11. When voting by email or fax the Regular Members will be given two (2) weeks notice that a request for a vote is forthcoming and then will have a response window of one (1) week from the submitted date. A failure to vote within the specified time limit shall be considered a non-vote.
- 4.5 In the event of a tie vote among the Regular Members, the OFFICER presiding at a General Meeting shall cast the tie-breaking vote.

Article 5 Officers and Committees

- 5.1 The OFFICERS shall be the President, the Vice-President(s), Secretary and Treasurer.
- 5.2 Honorary Officers, including a Chairman and Vice-Chairmen, may be selected.
- 5.3 OFFICERS shall be subject to re-election for their office every year at the Annual General Meeting of the Association, or shall serve until a successor is elected. The outgoing President shall be offered the appointment of an Honorary Vice-Chairman.
- 5.4 The President shall preside at all General Meetings of the Association; shall oversee the affairs of the Association; shall give advisory assistance to the Secretary and Treasurer; shall serve *ex-officio* on all committees; and shall represent the Association to ISAF.
- 5.5 There shall be such number of Vice-Presidents as may be elected to represent each of the regional areas (hereinafter referred to as FLEETS): Northern Europe, Southern Europe, the Americas, and Oceania.
- 5.5.1 In order to be represented by a Vice-President, each FLEET must have at least four (4) yachts that are current Regular Members. Each Vice-President shall be elected by a majority vote of those Regular Members belonging to that FLEET.
- 5.5.2 The Vice-President(s) shall assist the President; shall be the presiding OFFICER at meetings in the absence of the President; and shall oversee activities of the Class in the FLEET represented. The Vice-President representing the host FLEET shall be the presiding OFFICER at a General Meeting in the absence of the President.

- 5.6 The Secretary and Treasurer shall handle the current business of the Association and shall report to the President.
- 5.6.1 The Secretary shall keep the records of the Association; shall record minutes of all meetings of the Association; shall maintain the names and addresses of owners; and shall be the presiding OFFICER at General Meetings in the absence of the President and the Vice President(s).
- 5.6.2 The Treasurer shall be the custodian of the financial assets of the Association; shall prepare annual reports and financial statements for submission to members at General Meetings; and shall be the presiding OFFICER at General Meetings in the absence of other officers.
- 5.7 The OFFICERS shall recommend for vote a Technical Director and a Technical Committee to administer the Class Rule and measurement procedures of the Class. The Technical Committee shall include the Technical Director and two delegates appointed by the OFFICERS. A General Meeting may increase the number of delegates. The Technical Director shall maintain the Rating Archives of the Class.
- 5.8 Measurers qualified to carry out post construction or measure yachts, shall be appointed by the ITMA Executive Committee upon the recommendation of the Technical Director and the Technical Committee
- 5.9 The OFFICERS shall appoint a Class Registrar who shall maintain historical records concerning each yacht, and shall assist the Secretary.
- 5.10 The OFFICERS, Honorary Officers, Technical Director, Measurers, and Class Registrar shall all be Subscribers, unless otherwise a Regular Member. Unless as a Regular Member, or by proxy, or as otherwise provided in Article 4.4, each shall not make a motion, second a motion or vote at any General Meeting of the Association, and each shall be exempt from paying any fees.
- 5.11 Owners Committee: An Owners Committee is made up of a representative from each Fleet. Each FLEET will elect a Regular Member owner from that FLEET. The Officers will inform the Owners Committee of a forthcoming regatta and ask that they be available by phone and/or email to make determinations where necessary during that regatta.
- 5.12 Event Organizing Committee: An Event Organizing Committee shall be appointed by the area Fleet Vice-President where the championships are being held and shall include the regatta Principal Race Officer. The Event Organizing Committee shall review and approve the NOR and SI's for that regatta.

Article 6 Meetings of the Members

- 6.1 There shall be such General Meetings of the Association as are required; one of which shall be the Annual General Meeting. The Annual General Meeting shall be held in every year at such place as determined by the OFFICERS. The members shall be notified at least sixty (60) days in advance of the date and place of any meeting by email.
- 6.2 Meetings may be held by telephonic or video conference call, upon decision of the OFFICERS.
- 6.3 Representation on behalf of not less than a majority of all Regular Members shall constitute a quorum for any General Meeting.
- 6.4 Any proposal or matter to be included in the agenda for a General Meeting shall be submitted to the Secretary at least thirty (30) days prior to the date fixed for such meeting in writing by email, fax or surface mail.
- 6.5 One-third (1/3) of the Regular Members may at any time lodge a written notice, by email, fax or surface mail, with the Secretary requiring a General Meeting on any specified matter, in which case the President shall cause such a meeting to be held within sixty (60) days.
- 6.6 In extraordinary circumstances the OFFICERS or Owners Committee may convene a Special Meeting of the Association upon seven (7) days notice to Regular Members in writing by email, fax or surface mail.
- 6.7 Rules of Procedure: The parliamentary procedure, based on “Robert’s Rule of Order” shall govern all meetings of the Association, except otherwise noted.

Article 7 International Twelve Metre Yachts

- 7.1 For the purpose of these By-Laws and Regulations, a 12 Metre is defined as any yacht fully constructed, built and surveyed under a version of the International Yacht Racing Union Rules of the International Classes for 12 Metre from 1906 through 1987, as these Rules may have existed at the time the yacht was built.
- 7.2 Any yacht fully constructed and built after 1987 shall be a 12 Metre yacht if it has been issued a valid Certificate under the applicable Class Rule. Although survey may not be required, such yachts shall meet the scantling requirements for yachts classed under Article 7.1.

7.3 In order to preserve the historical nature of each 12 Metre yacht and the Class, Appendix H of the Racing Rules of Sailing is altered to permit and encourage each yacht to use the Class Insignia over the original or subsequent national letters and 12 Metre sail number issued to the yacht at any time when that yacht held a valid Twelve Metre Certificate of Measurement. Under the IYRU “old system” of one or two national letters, these designations are as follows:

Argentina	A	Holland	H
Australia	KA	Italy	I
Belgium	B	Japan	J
Bermuda	KB	New Zealand	KZ
Canada	KC	Norway	N
Chile	X	Portugal	P
Denmark	D	Spain	E
Finland	L	Sweden	S
France	F	Switzerland	Z
Germany	G	United States	US
Great Britain	K		

Further, yachts built before the adoption of national sail letters (c. 1925) by IYRU, are encouraged to use the letter “E” which designated yachts of the International Twelve Metre Class. 12 Metre sail numbers shall only be in the form of the national letter(s) followed by a space then a number (i.e. US 1).

7.4 The Class Registrar shall maintain a list of the original and subsequent names of all 12 Metre yachts built, and the original and subsequent National Authority 12 Metre sail numbers issued for that yacht from time to time. Owners are asked to assist the Class Registrar by providing information.

7.5 The determination of the Class-certified Measurer, in consultation with the Class Registrar and Technical Director, shall be final as to determining the yachts that are eligible to be considered as 12 Metre yachts.

7.6 The Association shall issue and allocate all new sail numbers for 12 Metre yachts. Sail numbers shall be issued sequentially by country. The Association may charge an administrative fee for a new sail number to be issued.

Article 8 The Class Rating Rule

8.1 The current edition of the Class Rule is the International Twelve Metre Class Rule, dated 2 July 2008, and it is hereby incorporated into these By-Laws and Regulations with its interpretations issued by the Technical Director.

- 8.2 The IYRU has adopted several versions of the International Twelve Metre Class Rule since the inception of the Class in 1906. Some yachts built to versions of this Rule, as it existed from time to time, have been ineligible for rating under later versions of the Rule, or have been modified so that they became ineligible.
- In order to encourage participation of 12 Metre yachts that are no longer measured to the Class Rule, the Association has adopted an Appendix E to the Class Rule to permit participation in racing of yachts that are no longer in full compliance with the Class Rule. For this purpose, there shall be two types of Measurement Certificate as provided in Article 9.
- 8.3 The Technical Committee shall prepare a report on any Class Rule matter referred to it, and recommend approval or rejection of any proposed amendment to the Class Rule. It may also submit its own recommendations on the same subject.
- 8.4 Any proposed amendment of the Class Rule shall be submitted to the Secretary and shall be approved by a two-thirds (2/3) majority vote (see 4.4).
- 8.5 If an amendment to the Class Rule is approved, the Secretary shall submit it to ISAF for review, if required.
- 8.6 If a Class Rule proposal is to be put to and considered by ISAF, the Association Secretary must receive an amendment at least two (2) months prior to an ISAF submissions.

Article 9 Certificates of Measurement

- 9.1 A Certificate of Measurement shall be issued only to a yacht that has been measured to the Class Rules by a Class-certified Measurer.
- 9.2 Certificates of Measurement shall be of two (2) types:
- 9.2.1 **Class Rule Certificate.** – This Certificate shall be issued in accordance with the Class Rule.
- 9.2.2 **Appendix Certificate.** – The Appendix Certificate shall be issued in accordance the Class Rule and “Age Allowance” Appendix for older yachts.
- 9.3 A Certificate is valid from the date of issue and shall remain valid for two years or until the yacht has been changed or sold, whichever occurs sooner.
- 9.4 The Technical Director and Secretary shall be notified when a change is made which invalidates the Certificate of the yacht, or when the yacht is sold.

Article 10 Regattas & Racing Rules

- 10.1 The Association shall organize or shall sanction such championship regattas as are desired to be held in each year, one or a series of which may be designated as the 12 Metre Class World Championship for each Division, and others such as Regional Championships. The venue or series structure, if any, for each World Championship shall be approved by a two-thirds (2/3) majority vote (see 4.4) at least eighteen (18) months prior to the event and whenever possible, the venue of the World Championship shall alternate between the FLEETS.
- 10.2 Unless otherwise approved by the Event Organizing Committee, the championship regattas shall be conducted as follows:
- 10.2.1 Consist of not less than five scheduled races. Four completed races shall constitute the championship. If five or more races are completed, one race shall be discarded.
- 10.2.2 Courses set for races shall be not less than four (4) miles and for distance races no longer than twenty-five (25) miles unless prior approval of a simple majority of the Event Organizing Committee has been obtained.
- 10.2.3 Regattas shall have races for as many Divisions as practical. If a Division has only one yacht competing, the scores for that yacht shall not be carried forward to any other Association series score and any awards, trophies and titles presented by the Association shall remain with their previous winners. Where multiple Divisions are scored, trophies and championship designations will be awarded for each such Division.
- 10.2.4 Yachts participating in a championship shall not be hauled except as authorized by the Jury to effect repairs.
- 10.3 World and Regional Championships
- 10.3.1 World Championship regattas shall be held under the ISAF Racing Rules of Sailing (“RRS”), the Equipment Rules of Sailing (“ERS”), the Class Rules, and these By-Laws and Regulations. In the event of conflict, the Class Rules shall take precedence. Where appropriate, other regattas shall be held under the same rules with the prescriptions of the Member National Authority of the organizing authority.
- 10.3.2 10.3.2 Yachts competing for the World or Regional Championships shall be Regular Members of the Association, and shall have valid Certificates of Measurement.

10.3.3 The Twelve Metre Class World Championship Trophies are:

Division A (Grand Prix):

The Yacht Club Costa Smeralda presents the Azzurra Trophy to the yacht club represented by the Division A winning yacht (permanent).

The Chandler Hovey Memorial Trophy, presented to the Owner(s) of the Division A winning yacht (permanent).

Division B (Modern):

The Enterprise Trophy presented to the Owner(s) of the Division B winning yacht (permanent).

Division C (Traditional):

The Kennedy Cup presented to the Owner(s) of the Division C winning yacht (permanent).

Division D (Vintage):

The Robert H. Tiedemann Memorial Trophy presented to the Owner(s) of the Division D winning yacht (permanent).

Division E (Antique): (yet to be determined)

- 10.4 The Association prescribes that all regattas may be conducted with the following modifications to RRS(2005-2008 edition):
- 10.4.1 Appendix 1, - Regulation 20. The Association adopts Category C restricted as follows: Advertising is permitted only on the spinnaker and on both sides of the boom at the discretion of the Owner.
 - 10.4.2 Appendix G. In accordance with RRS Appendix G5, Appendices G1.1, G1.2, and G 1.3 are amended as provided in Article 7.3 of these By-Laws and Regulations and Rule 32.7 of the Class Rule.
 - 10.4.3 Appendix 2 - Regulation 19. All competitors in a regatta organized and/or sanctioned by the Association shall meet the eligibility requirements of Appendix 2.
- 10.5 All yachts participating in an Association organized regatta, for which the Association is the Organizing Authority, shall hold harmless the Association by carrying liability insurance in an amount to be determined by the OFFICERS. Other Organizing Authorities may require similar insurance as a condition of participation.
- 10.6 There is no restriction on helmsmen for all Divisions, unless a specific Division unanimously agrees otherwise.

The Association recognizes five (5) types of 12 Metre, consisting of the following Divisions:

Remarks

Division A	Wing Keel (Grand Prix)	Yachts with winged keels and/or constructed after 1983 (all 12's after 1983 but including Australia II (KA 6))
Division B	Skeg Rudder (Modern)	Yachts without winged keels but with rudders separate from the keel. This corresponds to a period of 1968 to 1983. It includes Intrepid but before Australia II (KA 6) but does not include Australia II.
Division C	Keel Hung Rudder (Traditional)	Sloops built in 1967 and before with keel hung rudders (except Intrepid (US 22)).
Division D	Keel Hung Rudder (Vintage)	Bermuda rigged cutters and sloops built before 1950 fitted with wooden spars unless originally fitted with aluminum spars.
Division E	Keel Hung Rudder (Antique)	Gaff-headed and Bermuda rigged yachts built under the First Rule

Organizing Authorities are encouraged to use the above Hull Types and Divisions, but the Association recognizes that these Divisions may need to be combined or modified depending on the number of entries for any event. Furthermore, the Association recognizes that yachts built in a year covered by one Division may have been altered or modified to another Division. In such cases the Association recommends that yachts should be assigned to a Division that fits their most recent configuration.

Article 11 Administration

- 11.1 The annual fees and other income as they pertain to the Association will be utilized for the expenses of the Association.
- 11.2 The original and valid wording of these by-laws, Regulations and the Class Rule shall be English.
- 11.3 These by-laws may be amended only by at least a two-thirds (2/3) majority vote (see 4.4)

- 11.4 The Association may list yachts and equipment for sale or wanted for purchase, but shall not act as an agent or broker in the sale of any 12 Metre yachts or equipment.
- 11.5 The names, addresses, and telephone numbers of Association members are for the use of the Association only, and shall not be given or sold to any other party without the consent of the OFFICERS.
- 11.6 In the event of dissolution of the Association any funds remaining after payment of expenses shall be paid over for the specific purpose of providing endowment to the World Youth Sailing Trust.
- 11.7 The Association website www.12mrclass.com is the official repository of all matters relating to the Class as maintained by the OFFICERS & Class Registrar.
- 11.8 Administrative expenses: Subject to the approval of the budget at the Annual General Meeting, OFFICERS will be reimbursed for travel expenses to the Annual General Meeting, organizational meetings for ITMA sanctioned regattas and miscellaneous office expenses related to the administration of the Class.
- 11.9 The Association will provide insurance coverage in the form of a “Directors and Officers” policy of no less than US\$500,000, and where necessary insurance coverage for regattas where the Association acts as the organizing authority.

Article 12 Fees

- 12.1 Membership - The annual Membership Fee for Regular or Associate Members and Subscribers to ITMA shall be set by the majority vote of the full Regular Membership at a meeting, by email or fax. Each Fleet may elect to collect additional fees from their membership.
- 12.2 Measurement - The Certificate of Measurement Fee shall be payable to the Technical Director upon issue or revalidation of a Certificate of Measurement. Expenses of obtaining measurement shall be the sole responsibility of the Owner(s).
- 12.3 Sail Number – The Sail Number Fee may be charged for issue of a new sail number.
- 12.4 Subject to approval by the OFFICERS, the Treasurer shall waive the membership fee for yachts which are owned by *bona-fide* not-for-profit, tax-exempt organizations in the public interest, e.g. museums, schools, etc. At the discretion of the OFFICERS, the membership fee may be waived in other circumstances.
- 12.5 The membership fee schedule is attached.

END

Current Officers

As voted in at the 2011 Annual General Meeting in Flensburg, Germany

Officers

President	Wm. H. Dyer Jones
Vice-President – Americas Fleet	W. Herbert Marshall
Vice-President – Northern Europe Fleet	Patrick Howaldt
Vice-President – Southern Europe Fleet	Luigi Lang
Secretary	SallyAnne Santos
Treasurer	A.R.G. Wallace, MD

Honorary Officers

Honorary Chairman	HSH The Aga Khan
Honorary Vice-Chairman	Gianfranco Alberini
Honorary Vice-Chairman	Henry H. Anderson, Jr.
Honorary Vice-Chairman	Sir James Hardy KBE, OBE
Honorary Vice-Chairman	Paul Buttrose
Honorary Vice-Chairman	Jan D. Slee

Appointments

Class Registrar	Michel J. Fleurette
Technical Committee (As of June 25, 2008)	Ken McAlpine, Technical Director & Chairman Wm. H. Dyer Jones Ken Kershaw
Certified Measurers	Ken Kershaw (GBR) Ken McAlpine (AUS) Lester E. Nicholson (USA) Nicola Sironi (ITA) Andrew Williams (USA)

Member Fee Schedule

Regular Members US\$500/annum
Associate Members US\$500/annum
Subscribers US\$150/annum

Certificate Filing Fee

US\$250 or 200 Euros/certificate